

NCKMEA Elementary Choir Clinic/Concert

(excerpted from the NCKMEA handbook, pp.17-24)

General Dates

The North Central District will hold an Elementary Clinic & Concert, corresponding to the following dates:

Elementary Level » 1st Saturday in February

Honor Ensembles

- **Elementary - Choir**

Each participating school must be a member of KSHSAA, or a KSHSAA Approved school, and be in good standing with the organization. Directors who register students for the North Central Honor ensembles must be a member in good standing with the KMEA.

Participating students must be enrolled in the performance area at their school, if one exists, during the semester in which they participate. Special circumstances are left to the discretion of the District Executive Board.

All schools submitting auditions will be represented in an ensemble provided student(s) meet a minimum audition score.

Honor Ensemble Auditions/Selection Process

A. Elementary Level Choir (Grades 5-6)

1. Participants are selected by their directors. Use this formula to determine how many students to bring to the honor choir:
 - a. Add your total 5th and 6th grade enrollment. If you have 20 or fewer students for your total enrollment, you may bring 4 singers.
 - b. You may add 1 more singer for every 20 students you have in addition to the first 20.
 - c. Example: If you have a total of 75 5th and 6th graders in your school, you may send 7 students to Honor Choir.
2. Registration is done on the KMEA North Central website by the deadline listed there. www.nckmea.org Please pay attention to the deadline. Registration closes once the deadline has passed.

Fees & Honorariums

Audition and Participation fees will be assessed as follows:

	Elementary Level
Audition Fee	-----
Participation Fee	\$15.00
Late Fees	Double fees

Clinician / Accompanist / Special Musician Honorariums

	Elementary Level
Clinician/Conductor	\$350.00
Accompanist	\$100.00
Special Musician	\$50.00

All clinicians and accompanists will be paid the honorarium plus mileage, at the current state KMEA rate, and expenses. All mileage and expenses will cap at \$250.00. Hotel costs, if any, will be paid by the North Central District on top of mileage and expenses.

Fee Deadlines / Penalties

A. **Deadlines** - The following are the general dates for the various entries and fees:

1. Elementary Level fee payment is due on or before 8 days prior to the 1st Saturday in February (Elementary Level Clinic/Concert). Please print two copies of the online invoice and send one with payment. Double fees will be assessed if payment is not received 8 days before the 1st Saturday in February (Elementary Level Clinic/Concert).

IT IS STRONGLY ENCOURAGED TO PAY FEES AS SOON AS POSSIBLE.

B. **Penalties**

1. Payment must be delivered to the Executive Director by the posted deadline or double fees will be assessed.
2. Schools must pay any outstanding balances by March 1st of each year or they will not be allowed to participate in the event carrying the outstanding balance the following year.
3. Appeals for an exception to this penalty (for example, if a teacher enters a District where a former teacher neglected to pay the fees) can be made to the North Central District Executive Committee.

Responsibilities

A. Chairperson Responsibility

1. Each chairperson will provide the chair elect with a notebook outlining all duties and responsibilities.
2. Organize honor groups that will perform at each respective Mini-Convention & Clinic/Concerts.
3. Secure the services of a clinician for the honor group.
4. Provide the Executive Director with all contact information for the clinician, accompanist, and/or special musicians.
5. Organize audition selection committee or handle selection process of group.
6. Determine instrumentation/part distribution of honor group.
7. Work with clinician to select and distribute music for honor group.
8. Secure needed equipment for performance.
9. Host and supervise honor group rehearsals and performance.
10. Provide a report at District meeting(s) of respective area directors.
11. HS only: Report students who are eligible for State Ensemble participation to District President by Monday following Mini-Convention in December.
12. HS only: Secure needed equipment for recording auditions on the Wednesday before
13. HS only: Schedule recorded auditions in 20 increments.
14. HS only: Coordinate with site manager, executive council, and other HS chairs for recording auditions

B. District Responsibility

1. Will not allow students to be selected to both choral and instrumental groups.
2. Provide teachers in the District the information, rules, regulations, and guidelines concerning District and State honor groups.

C. School Responsibility

1. Supervision, conduct, and behavior of participating honor group students.
2. Will be a member of KSHSAA in good standing.
3. Will determine student eligibility according to KSHSAA and their school district guidelines.
4. Will meet entry and payment deadlines as determined by District.

D. Teacher Responsibility

1. Will abide by all policies and procedures of the North Central District of KMEA.
2. Must be a member in good standing of KMEA/NAfME

E. Student Responsibility

1. Will be in good standing according to the rules and guidelines for participation established for KSHSAA eligibility and the resident school.
2. Must be in the following grades to participate in the following groups:
 - a. Elementary Choir- Grades 5 & 6
 - b. Must be enrolled in performance area during semester of audition.

- c. Must be enrolled in performance area in which they audition, if one exists at the resident school.
- d. Will audition according to the rules and regulations of the North Central District.
- e. Will participate in rehearsal and concert at respective Mini-Convention - this participation is required to be eligible for the State Festival Group.

Event Cancellation

- A. In case of inclement weather, the Executive Board of the North Central District will decide whether or not to cancel an event.
- B. Any cancellations will be posted on the District website. KMAN radio, WIBW and KSNT will be contacted. A mass e-mail will also be sent to the North Central District membership. The membership may also contact the respective ensemble chairperson if weather is in question.
- C. Clinicians will be paid half the stipend due to the cancellation of an event. Clinicians will also be paid any travel expenses incurred prior to the cancellation of an event.
- D. If the event is cancelled - **there will be no refund of fees.**